

## Information clause concerning processing of personal data by MADU spółka z ograniczona odpowiedzialnoscia spółka komandytowa

The administrators of your personal data are Jarema Ostańkiewicz who is the President of the Board of the General Partner and Honorata Durak who is the Proxy in MADU spółka z ograniczona odpowiedzialnoscia spółka komandytowa, based in Suchy Dwór (52-200) at Wrocławska street 1b.

The administrator or designated persons are available from Monday to Friday from 8:30 to 15:30 in Suchy Dwór (52-200) at Wrocławska street 1b, as well as by phone (71) 716 41 44.

The data protection officer appointed by the administrator is Mr. Mateusz Szenbek available to any natural person at [mateuszszenbek@bodo24.pl](mailto:mateuszszenbek@bodo24.pl).

The administrator will process your personal data based on the submitted inquiry in order to present the offer, conduct business talks aimed at concluding the transaction, handling the transaction, and then to after-sales service.

The administrator will process the following personal data in the course of cooperation:

- a. name and surname;
- b. telephone number;
- c. e-mail address

Your personal data will be processed by the administrator until the end of the cooperation between the companies, at your request or until obtaining information that the stored contact details are out of date.

To the extent necessary to perform the tasks entrusted to the administrator, the administrator may transfer your personal data to another entity (eg a hardware manufacturer) on the basis of a contract of entrustment concluded with that entity.

Natural persons whose personal data concerns are entitled to:

- ✓ access to thier personal data and all information included in the information clause;
- ✓ correcting their personal data if they turn out to be incomplete, out of date or going to change;
- ✓ opposing to some or all of the processing of personal data if they believe that the administrator should not have such data, or if the administrator obtained personal data from other sources;
- ✓ requesting to transfer their personal data in a technologically indicated way to the indicated recipient;
- ✓ demanding thier personal data to be removed to an extent beyond what is necessary in their sole discretion;
- ✓ making a complaint to the Office for Personal Data Protection if they believe that their data have not been processed in accordance with the General Data Protection Regulation (GDPR).